# NORTH WILDWOOD BOARD OF EDUCATION REGULAR MEETING MONDAY, SEPTEMBER 30, 2013 6:00 P.M. MINUTES

- A. Call to Order: Mr. MacDonald called the meeting to order at 6 p.m.
- B. Roll Call: Mr. Hansen took the roll.

#### **PRESENT**

Michael Brown, Sr.
James Perloff
Scott McCracken
Charles Burns
Laura Stefankiewicz
Gerald Flanagan
David C. MacDonald

# **ABSENT**

Shannon Feltwell Ronald Golden Via Zampirri

### Also in Attendance

Michael Buccialia, Superintendent John Hansen, Board Secretary/School Business Administrator Patricia Donlan, Vice-Principal Carolyn Morey, Supervisor of Pupil Personnel

- C. Flag Salute: Mr. MacDonald lead the salute to the flag.
- D. Open Public Meetings Law: Mr. Hansen read the following.

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Published in the Press of Atlantic City on January 11, 2013 and posted on the Municipal Clerk's Office bulletin board and published in the Wildwood Leader on January 17, 2013.

- E. Approval of transfer of funds: September 18th, 2013 TO September 30th, 2013 **NONE**
- F. Approval of Minutes: **August 26th, 2013** (Absent: Burns, Golden, Zampirri & Perloff)

G. Approval of financial statements as of **August 31, 2013**, and certification of non-overexpenditure of funds (roll call); acknowledgement receipt of investment report.

# SECRETARY AND TREASURER'S REPORT OF 08/31/13

On a motion made by Mr. Burns and seconded by Mr. Flanagan, the board unanimously approved the Secretary and Treasurer's Report for 08/31/13 as per the following:

• Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of 08/31/13 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

David MacDonald, President:_	

• Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of 08/31/13 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of August, 2013.

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H. Approval of bill list: September 16th, 2013 TO September 30th, 2013 (\*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

Motion: Burns Second: Flanagan Voting Yes:

Michael Brown, Sr.
James Perloff {abstained minutes}
Scott McCracken
Charles Burns {abstained minutes}
Laura Stefankiewicz
Gerald Flanagan
David C. MacDonald

I. NWEA activity report: Carol Sell reported about offering a third scholarship in the 13-14 school year.

#### II. REPORTS\*\*

A. Board President: No report WHS update: No report

## B. Administration reports:

Superintendent: Mr. Buccialia reported on the agenda items.

Business Administrator: Mr. Hansen reported on the agenda items.

Assistant Principals: Mrs. Donlan and Mrs. Morey reported on September and

upcoming October activities.

### III. BUSINESS\*\*

#### A. Personnel

- 1. On the recommendation of the Superintendent, to hire Jeff Cole for the combined part-time custodian and part-time lab technician position. In accordance with the job description, this will be a full-time position. He will be compensated at Step 1 of the custodial salary guide (\$30,250) with full medical benefits.
- 2. On the recommendation of the Superintendent, to hire Lisa Murphy, Cheryl Nolan, and Barbara Feketics as supplemental instructors at Cape Trinity. The compensation is \$25.00/hour. These positions are funded through a state grant.

#### B. Financial

1. On the recommendation of the School Business Administrator, to request in writing a sixty (60) day extension on the for the annex vestibule bid for further analysis of the project.

#### IV. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

- A. On the recommendation of the Superintendent, to accept on the first reading, the job description for the combined custodian and computer technician position.
- B. On the recommendation of the Superintendent, to continue to meet the agreed relationship between the North Wildwood Board of Education and the North Wildwood Police Department as described in the Memorandum of Agreement.
- C. On the recommendation of the Superintendent, to approve Joe Catanoso's request to be off without pay on October 2 through October 9, 2013.
- D. On the recommendation of the Superintendent, to approve the substitutes, the professional development workshops, and field trips as listed.
- E. **Added to agenda**: On the recommendation of the Superintendent, to approve the request by the custodians to take the three (3) days listed in the contract during the week of Christmas.

## PERSONNEL/FINANCIAL AND CONSENT

Motion: Perloff Second: McCracken

**Voting Yes:** 

Michael Brown, Sr. James Perloff Scott McCracken Charles Burns Laura Stefankiewicz Gerald Flanagan David C. MacDonald

# V. HARASSMENT, INTIMIDATION, BULLYING REPORTS: None

### VI. GOOD OF THE ORDER

- A. Mandatory training
- B. Cape May County School Boards Association meeting on October 5. The topic will be "Bargaining at the Table." The location: Bellevue Tavern starting at 6:45 pm. Dinner will be served.
- C. Brief discussion on committee meetings for Building, Curriculum and negotiation in next couple of weeks.

# MOTION TO ADJOURN:

Motion to adjourn @ 6:20 p.m.

Motion: Burns Second: Flanagan

All in favor:

Respectfully submitted,

John J. Hansen School Business Administrator/Board Secretary

#### VII. BOARD INFORMATION

- A. Custodian/Tech support
- B. Job description
- C. CMSBA meeting information
- D. Joe Catanoso's leave request

## VIII. NEXT MEETING

October 28th, 2013 Regular mtg at 6:00 p.m. {NOTE: ONE MTG IN OCTOBER}

# FIELD TRIP / GUEST SPEAKERS APPROVAL

GRADE / GROUP	PLACE / SPEAKER	DATES	
Grade 3	Shady Brook Farm	October 10	
Grade 5	Mid-Atlantic Center for the Arts	October 31	
Grade 5	Philadelphia Constitution Center	November 6	
Choir	Atlantic City	December 10	
Grade 5	Mid-Atlantic Center for the Arts	December 20	
Grade 4	Academy of Natural Science in PA	March 11	
Grade 5	Adventure Aquarium	May 16	

# **WORKSHOPS FOR APPROVAL**

<u>NAME</u>	<u>PLACE</u>	<u>SUBJECT</u>	<u>DATES</u>	<u>COSTS</u>
Aiken	Stockton College	iPad Operations & Apps for Music Teachers	October 15	Reg. \$106 / Mileage
Tomlin	Rowan University	Mentor Teaching Training	October 17	Reg. \$149 / Mileage